

**The Taj Mahal Hotel, New Delhi**

**Messe Frankfurt Trade Fairs India**

(Please quote the above name while calling/e-mailing our office)

Please return this form to:

**Group Reservations**, The Taj Mahal Hotel, Number One Mansingh Road

New Delhi INDIA

Phone: +91 11 6651 3760 Fax: +91 11 2302 6070

Email: mahal.delhi@tajhotels.com copy to: tmhconf.del@tajhotels.com

 **Check-in –8th Feb’17 Check-out – 10th Feb’17**

|  |  |  |
| --- | --- | --- |
| **Room Categories** | **Special Rate in INR (Per Room Per Night)** | **Room Rate Inclusions** |
|  | **Single Occupancy** | **Published Tariff** | **Double Occupancy** | **Published Tariff** |  |
| Deluxe Rooms | **10,750+ Taxes** | **20,500** | **12,250 + Taxes** | **22,000** | * Accommodation on per room per night basis
* Complimentary buffet breakfast Machan (24 hours international eatery).
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The current tax structure on residential rooms **(Subject to change)**:

* Luxury tax of 15% applicable on the printed tariff, DVAT of 1.25% on the special tariff, and a Service tax of 9% on the special tariff.

**Réservation Détails**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Last Name  |  | First Name |  |  |
| Check-in Date |  | Arrival Flight **\*** |  | ETA:  |
| Check-out Date |  | Departure Flight |  | ETD :  |
| **Room Category to be booked** | Please specify here :  |
| Please mark ‘Yes’ as appropriate**\* Please book your reservation from a night prior to ensure room on arrival if the arrival flight lands in New Delhi post 0000 hours (midnight).** |
| **Room Type** | **Airport Transfers**\*\* | **Preferences** |
| Single Room  |  | Pick up required  |  | Smoking Room |  |
| Double Room |  | Drop required |  | Non Smoking Room |  |
| Extra Bed\*\* (except Taj Club rooms) |  | Not Required |  | Any other (diet, allergies etc) |  |

\*\*charges apply

**Reservation Guarantee**

|  |
| --- |
| The reservation will be held guaranteed **only** on receipt of a **Credit Card Number** or **entire stay advance deposit**. |
| Guaranteed by | [ ]  AMEX [ ]  Diners [ ]  JCB [ ]  MasterCard [ ]  Visa |
| Cardholder’s Name |  | Start Date:  |
| Credit Card Number |  | Expiry Date:  |

**Personal Information \*\***

*Due to our heightened security measures the below mentioned details are mandatory and required prior to arrival*

|  |  |
| --- | --- |
| **Passport Details** (A scanned copy or photo copy of passport to be enclosed) | **Visa Details** (A scanned copy or photo copy of visa to be enclosed) |
| Nationality |  | Visa Number |  |
| Passport Number |  | Visa Type (Corporate/Leisure) |  |
| Issuing Authority |  | Visa Entry Type (Single/Multiple) |  |
| Date of Birth |  | Place of Issue |  |
| Date of Issue |  | Date of Issue |  |
| Date of Expiry |  | Date of Expiry |  |

|  |
| --- |
| **Employment/Business Details** |
| Name of Organization |  |
| Designation |  |
| Address |  |
| Phone |  |
| Fax |  |
| Email |  |

**Terms and Conditions:**

1. Rooms will be confirmed only against charge on your approved credit card / Bank Transfer or cash for booked nights. Request you to share your copy of your credit card.
2. Hotel is holding rooms on a confirmed basis until **12th January 2017** post which the rooms will be subject availability on a Best Available rate.

**Check In/Check Out Policy**

* Check-in time is 1400 hours and check out time is 1200 hours.
* The early check-in before 1200 hours and late departures beyond 1400hrs will be charged 50% of the applicable rate.
* The early check-in before 1000 hours and late departures beyond 1700hrs will be charged 100% of the applicable rate.

**Cancellation Policy**

* If booking is cancelled 30 days prior to the date of arrival, no cancellation
* If booking is cancelled 15 days prior to the date of arrival, 1 night retention charge will be applicable.
* Within 10 days of arrival, if cancelled, full nights as booked will be charged.

I have read the above terms and conditions and accept them.

|  |  |  |  |
| --- | --- | --- | --- |
| **Guest signature:** |  | **Date:**  |  |